

**“MS Word, Excel, and PowerPoint Workshops designed for  
Early Childhood Practitioners and Students”**

**Hilo:**

**Saturday, Oct. 9, 2010**

**Keaukaha Technology & Resource Center**  
behind Kawananakoa Gym & near the Kamehameha Preschools

Priority for this training will be for people with no laptop computer. There are computers available for 35 people at the center. It will be on a first come first serve basis.

**MUST register by Friday, Oct. 1**

For more information call Darissa at 933-9818 or  
email: dakekuaw@ksbe.edu

**Waikoloa:**

**Saturday, Oct. 16, 2010**

**Waikoloa Beach Marriott Resort & Spa**  
Special hotel rate: \$129.00 Refer to code: EAREARA

Priority for this training will be for people that have laptop computers. There will be electrical stations available to accommodate personal laptop computer cords.

**MUST register by Friday, Oct. 8**

For more information call Angela at 887-1228 or  
email: athomas@fofhawaii.org

**AGENDA FOR BOTH HILO AND WAIKOLOA WORKSHOPS**

**PART 1 - 8:00 a.m. - 10:00 a.m.**  
Microsoft Word

**PART 2 - 10:30 a.m. - 1:00 p.m.**  
Microsoft Excel

**LUNCH BREAK - 1:00 p.m. - 2:00 p.m.**

**PART 3 - 2:00 p.m. - 4:00 p.m.**  
Microsoft PowerPoint



**HILO & WAIKOLOA  
WORKSHOP PRESENTERS**

**Carl Matsunaga**  
*Queen Lili`uokalani  
Children's Center*  
&

**Myla Gumayagay**  
*Keaukaha Technology  
and Resource Center*

**PLEASE COMPLETE THE FORM BELOW AND SEND WITH PAYMENT FOR HILO OR WAIKOLOA**

Please Print Clearly

Complete ONE form for each registrant

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Check payment ONLY - Make checks payable to **FRIENDS OF THE FUTURE**

**Please place a check mark for the workshop you would like to attend and submit with payment.**

\_\_\_\_\_ **Saturday, October 9, 2010 in  
HILO @ \$15.00**

**Coffee, morning snack and lunch will be provided**  
Send registration form with payment (checks payable  
to Friends of the Future) to:

*Darissa Kekuawela  
42 Kino`ole Street  
Hilo, Hawaii 96720*

\_\_\_\_\_ **Saturday, October 16, 2010 in  
WAIKOLOA @ \$25.00**

**Coffee and continental breakfast will be provided**  
Send registration form with payment (checks payable  
to Friends of the Future) to:

*Angela Thomas  
P. O. Box 6376  
Kamuela, Hawaii 96743*